**Suraj Sequeira**

8580 Merion Drive

Duluth, GA 30097

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(678) 392-6595

**EDUCATION**

**Georgia State University,** Atlanta, GA

*Bachelor of Science, Computer Science* May 2015

* Hope Scholarship recipient

**COMPUTER SCIENCE EXPERIENCE**

**Fulton County IT Department,** Atlanta, GAMay 2012- August 2012

Intern/PC Assistant

* Assisted in sysprep desktops with Windows 7/XP
* Aided in clearing viruses from infected computers.
* Imaged and re-imaged PC’s
* Backed up data for the departments within the Fulton County Building

**Omega Bio-Tek,** Norcross, GAMay 2011- July 2011

Intern/Assistant to the Assistant Manager

* Collaborated with the shipping and logistics teams for the organization.
* Tracked and accounted for inventory in the warehouse by utilizing software including Microsoft Excel.

**ADDITIONAL EXPERIENCE**

**OCA**, Atlanta, GAJanuary 2012 - May 2012

Intern/Legislative Aide

* Shadow lobbyist Larry Pelligrini.
* Serve as a Legislative Aide to GA State Representative Pedro Marin.
* Learned how legislation is created from a concept stage to becoming law.
* Interacted with several lawmakers and their aides, lobbyist, and citizens.

**SKILLS**

* Proficient in utilizing MS Office.
* Highly skilled at utilizing the web as a research tool; knowledge of social media tools.
* Ability to troubleshoot hardware infrastructure.

**COMMUNITY INVOLVEMENT**

Youth Leadership Forsyth, Cumming GA August 2009 –May 2011

Mentor Me, Cumming GA January 2011-May 2011

Mission Atlanta, Cumming GA May 2010